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**ANNUAL RECYCLING REPORT**

**CALENDAR YEAR 2016**

**Instructions:**

1. Please complete all applicable sections and submit the completed form, typed or in ink, to the Department (Office of Environmental Services, Waste Permits Division, P.O. Box 4313, Baton Rouge, Louisiana 70821-4313) by **August 1, 2017**. Please keep a copy for your files.
2. If you have questions or need assistance in completing this form, please contact Don Caffery at 225.219.3452.
3. The Annual Parish Recycling Report is required under Louisiana Revised Statute 30:2413.A.9. Municipalities and other entities may submit their own report to the Department. Reports may be faxed to 225.219.3158.

**SECTION I: BACKGROUND INFORMATION**

**PARISH/CITY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DEQ AGENCY INTEREST NUMBER (if known) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CONTACT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_PHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TITLE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_FAX \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_E-MAIL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CITY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ZIP \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SECTION II: ANNUAL WASTE REDUCTION**

Only acceptable method used to calculate the percentage of waste reduction is as follows:

1. Percentage of Waste Reduction.

Total waste reduction in tons \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ = A

Total waste landfilled in tons\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ = B

Percentage of reduction \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Percentage of Reduction =[A/(A+B)] x 100

Waste reduction total must be from composting, recycling, or resource recovery, provided that at least three (3) recycling approaches are utilized, including but not limited to, waste tire recycling, composting, curbside recycling, buyback centers, drop-off centers. NOTE: Private recycling efforts should be included in parish totals.

1. Significant waste reduction accomplishments and/or lessons learned:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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\*Must include all waste generated in parish that is landfilled, whether the landfill is in or out of parish. If weight is not available, 3.5 cubic yards of household waste = 1 ton. **–PLEASE REPORT ALL RESIDENTIAL + COMMERCIAL WASTE LANDFILLED, EVEN IF THE PARISH DOES NOT RECYCLE--**

**SECTION III: PLAN REVIEW AND UPDATING**

1. Has a recycling plan been developed? 🞏 yes 🞏 no

 If so, when was the plan developed? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

How often is it updated? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

1. What municipalities are included in the plan’s service area?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SECTION IV: COLLECTION SERVICE(S) PROVIDED (PARISH OR MUNICIPAL)**

Please indicate what type of collection service is provided for recyclable materials. Check all that apply.

🞏 **Curbside recycling collection**. List the service area(s) receiving this service \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check the type of recyclable material collected 🞏 plastics 🞏 glass 🞏 paper 🞏 newsprint 🞏 light cardboard 🞏 corrugated cardboard 🞏 metal cans 🞏 aluminum cans 🞏 aluminum foil 🞏 other (please list) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

🞏 **Drop-off recycling collection site(s)**. List all parish or municipal collection sites \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Check the type of recyclable material collected 🞏 plastic 🞏 glass 🞏 paper 🞏 newsprint 🞏 light cardboard 🞏 corrugated cardboard 🞏 cans 🞏 aluminum foil 🞏 used oil 🞏 tires 🞏 yard waste 🞏 batteries 🞏 e-waste 🞏 white goods (appliances) 🞏 metal 🞏 woodwaste 🞏 furniture 🞏 food waste 🞏 other (please list) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List recycling contractors currently being used for parish or municipal recycling services in the year 2016, and location of destination recycling center.

List landfill(s) used where household waste from your jurisdiction was disposed in the year 2016.

🞏 **Household hazardous waste (HHW) event(s)**. When are these events held?

🞏 Jan 🞏 Feb 🞏 Mar 🞏 Apr 🞏 May 🞏 Jun 🞏 Jul 🞏 Aug 🞏 Sept 🞏 Oct 🞏 Nov 🞏 Dec 🞏 Year-round

**SECTION V. WEIGHTS AND COLLECTION SYSTEM**

Please list materials diverted for recycling in tons (except where noted). Please mark an “X” in the boxes for the services offered. Services may include both public and private recycling, including non-profits.

**CURRENT (2016) COLLECTION SYSTEM**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **MATERIALS** | **WEIGHT****IN TONS****FROM RESIDENTIAL + COMMERCIAL SOURCES1** | **CURBSIDE** | **DROP-OFF2** | **BUY BACK** |
| ALUMINUM |  |  |  |  |
| APPLIANCES (WHITE GOODS) |  |  |  |  |
| CARDBOARD |  |  |  |  |
| COMMINGLED RECYCLABLES |  |  |  |  |
| COMPOSTING from FOOD SCRAPS, WOODWASTE & YARD WASTE 3 |  |  |  |  |
| COOKING OIL / GREASE |  |  |  |  |
| ELECTRONIC WASTE (E-WASTE) |  |  |  |  |
| GLASS |  |  |  |  |
| HOUSEHOLD HAZARDOUS WASTE |  |  |  |  |
| LEAD ACID BATTERIES |  |  |  |  |
| MAGAZINES & CATALOGS |  |  |  |  |
| FERROUS METAL (IRON, STEEL) |  |  |  |  |
| NEWSPRINT |  |  |  |  |
| NON-FERROUS METALS4 |  |  |  |  |
| PLASTIC |  |  |  |  |
|  #1 PET |  |  |  |  |
|  #2 HDPE |  |  |  |  |
|  #1 AND #2 COMMINGLED PLASTIC |  |  |  |  |
| TIRES(NUMBER OF TIRES, AUTO/OTHER)5 |  |  |  |  |
| USED OIL (GALLONS) |  |  |  |  |
| WASTE-TO-ENERGY6 |  |  |  |  |
| WHITE PAPER  |  |  |  |  |
| OTHER (EXPLAIN IN DETAIL) |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1Materials from commercial sources may be reported separately if known.

2May include all public & privately operated drop-off centers.

3Woody waste turned into mulch, do not include C&D waste or combustion. Do not include backyard composting.

4Include fluorescent tube mercury.

5Specify number of auto / medium truck / off-road tires if known. Do not include re-treading or combustion of tire-derived material.

6Residential or commercial wastes, such as woody waste or tire chips, burned in boilers for energy recovery.

**SECTION VI. PRIVATE OR INDUSTRIAL RESOURCE RECOVERY AND RECYCLING PROGRAMS**

Please list any known private or industrial resource recovery (including uses as energy sources) and recycling programs in the Parish.

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Submitted by

Type or Print Name /Title Date Signature

**SUBMIT COMPLETED FORM TO:**

Office of Environmental Services

Waste Permits Division

Post Office Box 4313

Baton Rouge, Louisiana 70821-4313